

EBLES Executive Meeting:

Date: October 10 2024

Meeting was held virtually using teams conference call

ATTENDING: Dianne McGuire, Ted Simmons, Jennie Hutchison, Claire Vessey,

APPROVAL OF PREVIOUS MEETING MINUTES: Approved

TREASURER'S REPORT:

Revenues and expenses since September 12th:

-opening balance: \$12,892.07

-Revenues: \$325.00 from Appy Club ring rental

-Expenses: \$28.47 Hydro bill

Current account balance \$13,188.60

Expected revenues and expenses projected for the remainder of 2024 as follows:

- expected revenues- \$400 in membership

- \$500 from donations

- \$2300.00 from Saanich outstanding to cover cost turtle fencing

- and \$639.45 from Horse Council of BC

- expected expenses - \$1100 for insurance,

- \$175 for water shut down from Graeme's Irrigation

- \$90.00 for web domain fee

- \$60 for hydro

- \$1600 Saanich water bill (that included the outstanding invoice for water that has not been paid yet as well anticipated water bill for remainder of year)

-Total expected expenses=\$3025.00

-Projected balance going into the new year \$13103.03

Preapproval for payment of reoccurring bills was discussed. Plan is to set up EBLES budget at beginning of the year. At the first executive meeting of the year (January), the executive will vote to preapprove payments of predictable reoccurring bills such as hydro. Preapproval of these projected expenses will be more efficient, and ensure timely payments. Other projected expenses such as paint, supplies etc that are more variable will be identified. Projected expenses that are not preapproved for automatic payment will require approval as they come up.

MEMBERSHIP:

EVENTBRITE ACCESS: To date, Eventbrite has paid out for EBLES membership events at the conclusion of the event. Jennie believes that the 2024 membership event ran from January-June. To date we have always been paid at the end of the event. Verify with Lara how long this year's Eventbrite event for membership ran. Ideally, set up the 2025 event so that EBLES is paid out every 2 months instead of just at the end of the event. Proposal to set membership event to run all year long with remuneration every few months. Need to start set up for next years Eventbrite membership event now. Discuss this with Lara. EBLES will maintain current membership fees.

CURRENT MEMBERSHIP: No change from last month. There are 113 members consisting of 80 individual, 19 family ,5 lifetime, 6 coach, 2 club, 1 barn

RAFFLE: Discussed Draw for gift bag for all EBLES members that purchase their 2025 memberships prior to February 28th. Lara usually activates Eventbrite membership event for the new year starting in November. Therefore an email should be sent out to current membership about the prize draw as soon as possible. The prize draw should also be advertised on Facebook.

WAYS TO ENGAGE THE MEMBERSHIP:

-Last year EBLES had a ring opening event.

-For this year, a potluck gathering of members was proposed. Prospect lake community hall- \$80.00/hr, or small Oldfield room \$25.00/hr. Dianne will contact Prospect Lake to clarify fees and rental options. An email should be sent out to membership/post on Facebook to determine if there is an interest in a potluck event. Should be indoors due to season.

- A photo trail ride was also proposed. Groups of trail riders could plan a ride and take photos along the way. There would be a meet up at the end of the ride with prizes for best photos. Lara to organize?

FACILITIES:

Turning water and sprinklers off – need to call Graeme's- to do now. (Dianne will contact Graeme's). Sprinklers are still running. Need to turn off. Dianne will switch off right away. Also to remove batteries from controller so that they do not corrode during the winter.

Concession building roof-Has not been addressed yet. There was lots of water accumulating on the floor of concession. Lots of debris on roof not helping. Need to get Proline out to get quote for new roof. So far we only have 1 quote for roof replacement (from AZ roofing)

Update on sale of harrow-called tractor time-has not sold yet.

Lumber behind concession building-Jennie has arranged with someone to clear it. Needs to be cut up. Can also see if it can be sold on Facebook Marketplace

Checklists-Claire's checklists completed. We need to give feedback then the checklists can be laminated.

Key to sprinkler is in door of controller. Diane will remove the key from the controller so that it can be stored in the locker (so that no one messes with the controls.)

Fire extinguishers need to be updated annually-they need to be exchanged. Vote to spend on cost of exchanging fire extinguishers passed. Recommended to include this in 2025 budget

Ring rentals- unlikely to have any further rentals for this year. Claire has prepared a year end report.

A cone has been placed where there has been sand loss in ring. Concern expressed for lack of volunteers for ring maintenance. Likely a board is needed to plug opening where sand is eroding. Dianne will take a look at spot.

FUND RAISING

-Send out email to membership that we need to raise funds for a new roof. A repair was done to mitigate leaking but the issue appears to be ongoing. This may generate donations

-Jennie is still following up on possible funding for round pen project

TRAILS:

-Report on the condition of the trails: not bad. Standing dead trees have come down, but not impacting trails.

-Ted notified CRD about dead standing trees near both riding rings.

-Laura mentioned slope near water skiing beach was an issue (slippery). Not sure if Stewart has been notified. Also, there is rebar sticking up that is not very visible that poses a hazard. Need to Follow up with Laura if Stewart was notified. Has there been follow up about this?

OTHER /NEW BUSINESS

Volunteer appreciation with Saanich parks November 9th. Ted attends as a steward, proposed to ask Fred and Kristen if they would like to go and Jenny will go, if no third person wishes to go. Claire will go if there is a spot free.

NEXT MEETING: November 14,2024 online

Minutes Submitted by Michelle Levesque (prepared from recorded meeting)