

EBLES Executive Meeting:

Date: June 13 2024

Meeting was held virtually using teams conference call

ATTENDING: Dianne McGuire, Ted Simmons, Jennie Hutchison, Claire Vessey, Laura Foxgord,
Michelle Levesque

APPROVAL OF PREVIOUS MEETING MINUTES: Approved

TREASURER'S REPORT:

Revenues and expenses since May 9, 2024 as follows:

-Opening balance: \$8976.05

- Jennie provided written summary after the meeting as follows:

-Revenues: MEMBERSHIPS (POKER RIDE \$1020) \$ 1,375.00

RING RENTAL - CADORA, APPY CLUB \$ 535.00

POKER RIDE HANDS AND TRAIL CLASS \$ 1,930.00

50/50 DRAW \$ 295.00

EVENTBRITE FEES \$ 21.97

DONATIONS \$ 230.00

WORKING EQUITATION CLINIC \$ 100.00

Total \$ 4,486.97

-Expenses: SAANICH WATER \$ 95.08

PROLINE (ROOF REPAIR) \$ 852.60

BC HYDRO \$ 26.23

CLAIRE (REIMBURSE Deisel) \$ 36.00

DIANNE - REIMBURSE POKER RIDE PERMIT,

PRINTING AND SUPPLIES \$ 269.05

DIANNE – REIMBURSE DRILL BATTERIES,

LOCKBOX \$ 95.30

JENNIE (VOLUNTEER SNACKS COFFEE,

FOR POKER RIDE) \$ 55.65

POKER RIDE 50/50 PAYOUT \$ 147.50

HOTDOG GUYS \$ 490.00
BANK FEES \$ 6.00
EVENTBRITE FEES \$ 24.87

Total expenses \$ 2,098.28

Reconciled balance \$11364.74(still a discrepancy with bank account of about \$1400.00, but Jennie is making some headway in finding calculation errors, missed deposits to reconcile accounts

Expected Expenses: reimbursement to Kira for \$10.00- food for volunteering on Sunday, possibly purchasing barrels for working equitation clinic approx. \$80.00, Re-imburement to Laura for poker ride envelopes \$12.15,

Expected Revenues - \$639.49 input from HCBC for roof repair will be deposited,

-Also expecting reimbursement for the large ring turtle fencing estimate in the amount of approx. \$2200.00

MEMBERSHIP:

-current membership: 109 members consisting of 76 Individual, 19 family, 5 lifetime, 6 coach, 2 club, 1 barn.

-Claire proposed that during poker ride a computer is available to verify horse council membership with participants as one participant had an expired HCBC membership

FACILITIES:

-Progress on sale of C rake: tractor time did pick up the C rake. They will bill us for the pick up but will take the cost off the revenue from the sale of the rake

-Lumber behind concession building: not salable, agree to give away, Jenny can take the wood for projects and dispose of the waste.

-Need for checklists: such as for how to run the tractor (Laura will do), how to set up the facility for events, and take down afterwards (Claire will do). Put checklists in Google docs

-Round Pen: Proposed to reapply to Kiwanis ad HCBC for grants next year. Discussed various options for rebuilding the round pen (portable panels anchored in concrete vs post and rail (with kick rail)

RENTALS:

Rentals booked-unchanged since last meeting.

- Appy show June 9th generated \$285.00in revenue

-Adriana Ham booked for this weekend, June 16th

Rental prospects: no new prospects

FUND RAISING

HCBC infrastructure and Equipment Grant- approved for roof repair (expecting \$639.49)

EVENTS :

- **Report on Cadora show:** Cadora Show May 19th revenue \$250.00, was very successful, a lot of first time dressage competitors

Report on Poker Ride: It was a success. More participants than expected despite rain.

Net Revenue for Poker Ride was \$2350.65 The following breakdown of poker ride income expenses were provided by Jennie after the meeting

Gross revenue from poker ride was \$3325.00.

Derived from Memberships -\$1070.00 (29 individual, 2 family)

Poker hands, food and trail class-\$1930.00

50/50 Draw -\$295.00

Donation -\$30.00

Poker ride total expenses were \$974.35

Consisting of -Permit fee \$152.25

-50/50 Pay out \$147.50

-Printing \$90.50

-Hotdog Guys \$490.00

-Thriftie's snacks for volunteers \$55.65

- miscellaneous \$38.45

- Improvements for next year's Poker ride were proposed as follows: Announce winners more slowly. Pause the trail class as needed. Have computer available during registration to verify HCBC memberships. Announcement should be made thanking donors PRIOR to announcing winners.
- Need to send thank you email to donors. ML to prepare photo with message

- **Working Equitation Clinic Sunday June 30:**

- How many participants-1 participant confirmed, 2 additional forms submitted without payment so far
- Advertising-black and white posters, tack and feed stores,
- Registration prepared by Jennie. Participants can download to print out to fill out registration . Lara may be able to prepare a fillable PDF
- Obstacles needed: barrels to be purchased from Claire for \$20.00 each x 4 barrels. An additional 4 barrels are needed. All were in favor to purchase more barrels locally
- Proposal to purchase bridge for the class: all agreed, and EBLES will make an offer
- Construction of bell stand-need a barrel for that
- Livestock pen: could borrow flower boxes, or borrow jump blocks to create a circle within a circle
- Slalom poles- we have enough
- Harrowing and set up for June 29-Dianne will harrow, Claire will tidy concession area.
- Concession- Molly to help and Jenny. Agree to spend \$ for snacks, tea, coffee drinks
- Should be asking permission to use Appy club equipment
- can borrow "bull"

TRAILS:

-Report on the condition of the trails: few muddy spots during Poker ride, there are a few overgrown trails

OTHER /NEW BUSINESS

Propose ring rules or notice about when ring not available ie prior /during events and to ensure riders feel welcome to use riding rings (which are for public use) even when coaches are teaching lessons

Discussed need to arrange a photo shoot with EBLES executive or other members for additional stock photos. Include permissions release for any photos used for signage, advertising or social media

Claire will test sound system in Judges booth

Sprinkler system issue. Sprinkler was stuck on for 10 minutes and would not turn off. It did to turn it off eventually. It will be tested this weekend. Graeme's has been contacted. Tedd to share info on how to run the sprinkler system. There might be a valve issue.

NEXT MEETING: Sept 12, 2024

Minutes Submitted by Michelle Levesque