

EBLES Executive Meeting:

Date: February 8 2024

Meeting was held virtually using teams conference call

ATTENDING: Dianne McGuire, Ted Simmons, Jennie Hutchison, Claire Vessey, Laura Foxford, Michelle Levesque

APPROVAL OF PREVIOUS MEETING MINUTES: accepted

TREASURER'S REPORT:

Revenues and expenses since January 11 2024:

Opening Balance - \$12,995.38

Revenues - Membership	\$210.00
-Insurance payment for blower	\$1467.83
-Peninsula Coop	\$95.34

Total Revenues: \$1773.17

Expenses - HCBC membership	\$103.95
- Lockbox	\$62.71
-Printing posters	\$12.54
- Bank fees	\$4.50
- Greenhawk gift certificate for gift basket	\$50.00

Total expenses: \$233.70

Reconciled balance: \$14,534.85

Expected Revenues and Expenses:

- Received bill from Graeme's for replacing damaged sprinkler head. Expecting a refund for the labour portion of the bill as they had originally quoted the parts without the labour.

-incoming membership fees from Cadora Club (\$ 235.00) and the Appy club (\$ 55.00)

MEMBERSHIP:

- current membership: 35 members consisting of 18 Individual, 7 family, 5 lifetime, 3 coach, and 2 club
- Draw for gift basket: will be March 31st. Posters were posted at various barns as well as GreenHawk, and Buckerfield's. Still need to put up a poster at the riding ring.
- Jennie has posted gift basket on our face book page, but will be tagging to horse connection regularly with contents of the gift basket to keep interest going.

FACILITIES:

- Security issues: there is now a lock box for tractor and locker key, Tools will be stored in the locker to prevent theft
- Need to duplicate locker key as there is only one. Diane will make 2 copies. Diane will keep a copy and Ted also. Proposed to ensure 2 copies of all keys. Reiterated only the keys that are needed by everyone should be in main shed. Cadora club has their own keys. If Ted does not have a copy of the Cadora Club locker key, we can ask Cadora to lend their key so that a back up copy can be made.
- Fred is harrowing the ring weekly
- Repair of broken Sprinkler arm- the repair has been completed. Graeme's billed for the labour, but will redo the bill without labour cost. The sprinkler arm has not been tested since water is off for winter. They will test function after the frost has passed and the water is turned on for the season
- Broken door on judge's booth: Ted obtained several quotes for the door repair. A new door will cost about \$780.00 plus tax (Lumber World approx. \$780.00 plus tax, Castle Building supply \$759.33 plus tax) Will ask John if he can do the installation for us for an affordable price. Claire will approach Cadora to see if they will contribute to cost of a new door. Dianne will see if she can get a better quote from Rona. Ted will pick up door when it is purchased.
- Repair concession building roof: Have not received quotes yet from other roofers. Roof is continuing to leak. Only have quote for AZ roofing so far. Jennie proposed requesting funding from HCBC (may have up to \$1000.00 available). Laura proposed reaching out to membership for help with roofing project. Jennie proposed there is \$9000.00 left from anonymous donor (leftover funds from Main ring project). Laura will reach out and get permission to use some of these funds for the roof project and for additional sand for the warm up ring.
- Adding sand to warm up ring: Proposed to complete this project before the show season. Laura will reach out to Kira to obtain a quote from Island Equipment for slinging sand. Were going to ask if Appy club was able to contribute to cost of additional sand.
- Repairing harrow rake: Ted looked at dent on Harrow, seems quite minor. Ted proposed to do repair by removing part repairing ourselves
- Sign to acknowledge contributors to main ring refurbishment: 2 quotes for a 48 inch by 32inch sign will cost between \$380-400.00 (does not include installation). We need high resolution photos in order to enlarge them for the sign. Need to submit our sign design as a PDF. Plan is to

obtain new photos that showcase the updated main ring during poker ride. Photos to include both western and English riders.

-Turtle fencing: Is needed for all around the main ring. Project must occur between Mid April to June (between hatching and breeding). EBLES has a meeting proposed with CRD February 16. At that meeting, EBLES will request that the volunteer coordinator for the CRD help with finding additional volunteers to assist with the project. If we cannot get enough outside help to install the turtle fencing, it will be unrealistic to accomplish this year

-Plans for round pen: Delayed at this time. Any available finances will be required for roofing project. To reopen discussion at a later date

FUND RAISING:

- rental prospects: May 5, June 9, Aug 25, and sept 22 were proposed by Appy club but are as yet not confirmed.

- declined Oregon Tails dog club rental

EVENTS:

-Poker Ride-permit: Applied to CRD for May 26, so far no objections, but no confirmation from CRD yet.

Will need to have more members participating in soliciting businesses for Poker Ride prizes this year. Proposed to start working on this as soon as possible. A form letter of request for donations is delivered to the business. If a donation is made, the member who solicited the donation will need to pick up the item or gift certificate. As such, the members who are delivering the letters will need to provide their personal contact information at the bottom of the letter.

There is a folder in google docs under Poker Ride. Members can pair their name with each business that is approached for donations. New businesses can also be added to the list.

Dianne making new folder for 2024.

Arranging lunch for the Poker Ride with The Hotdog Guys: Laura will reach out to book them once we receive confirmation of the date of the event

TRAILS:

-Report on the condition of the trails: trails are still wet, but in reasonable condition.

COMMUNICATIONS:

-Communications over the last month;

Submitted report to CRD- Jennie gave them projection on maintenance projects- turtle fencing, round pen, and roof for concession

-Communications needed: Laura will communicate with Kira regarding sand for the warm up ring

OTHER /NEW BUSINESS

-submission of annual report to CRD

-licence agreement meeting with CRD booked for Friday Feb 16th

- need for a report on main ring remediation for EBLES website that thanks all the volunteers. Jennie still working on final financial report (for main ring remediation) for our own records. Dianne will write up a report for the website once Jennie's comprehensive financial report is completed. Jennie and Dianne will work together.

NEXT MEETING: Thursday March 14 online

Minutes Submitted by Michelle Levesque